## **Englewood Isles Property Owners Association**, Inc.

Units 4, 5 and 6

1811 Englewood Road #240 Englewood, FL 34223-1840



Welcome to our Board Meeting.

Our meetings are primarily focused on conducting the business of the Association in an effective and efficient manner.

We encourage comments from our members. The comment periods will be conducted at the appropriate time as indicated on the agenda. The below listed rules are to be complied with by all persons participating in our meetings.

## **Board Meeting Rules of Conduct:**

- 1. Agendas are to be published on the Web and adhered to
- 2. All meeting participants must first be recognized by the Chair prior to speaking
- 3. Board Members are to respect the views of other Board Members and Association Members
- 4. Association Members are to respect the views of Board Members and other Association Members
- 5. No Board Member or Association Member will attack the character of
  - a. The Board
  - **b.** Individual Board Members
  - c. Association Members
- 6. Hearsay will not be a substitute for fact and will not be encouraged.
- 7. Comments from Association Members addressing agenda items will be allowed at the end of each meeting. Comments will be limited to three minutes or less as determined by the Chair, due to time constraints.
- 8. Association Members may request an Agenda Item be placed on the Agenda for a future meeting by contacting the President or Secretary not less than one week prior to the meeting. Requests for Agenda Items shall include supporting documentation defining what action is requested of the Board, and what the reason is for the action.